

ICRI 2022 Satellite or Side Event Application Form

Please fill in the application form **by 31 March 2022** at the latest.

If you plan to organise more events, please fill in one application for every event.

For more information about Satellite and Side Events, please contact Zuzana Vémolová at vemolova@rect.muni.cz.

If you are not sure which type of event to organise, i.e. whether you want to organise a satellite or side event, please contact us.

Fields marked with * are mandatory.	
I want to organise*:	Satellite event x Side event
Institution/main organiser*:	
Postal Address of the institution*:	
First name of the contact person*:	
Surname of the contact person*:	
E-mail of the contact person*:	
Telephone number:	
Event title (100 characters maximum)*:	
Date of the event*: <i>In case of side events, this is a preferred time slot (Wednesday morning, Wednesday evening or Friday afternoon). Please note that ICRI 2022 organisers have the right to allocate a different time slot if necessary.</i>	
Expected duration of the event*:	
Time of event (hh:mm-hh:mm):	

Venue*: <i>Fill in only in case you plan to organise a satellite event. Organisers of side events will get help with finding a venue in Brno from the Local Organising Committee.</i>	
On-site/physical event only*:	YES/NO
Hybrid event*:	YES/NO
Fully virtual event*: <i>(if covid-19 situation requires it)</i> <i>If the covid situation does not allow for a physical meeting, switching to an online event will be the full responsibility of the side event organiser.</i>	YES/NO
Expected number of participants*:	
Target audience* <i>(short description of who is the event aimed at)</i>	
Open/restricted (to whom?) participation*:	
Please specify how to register for the event*: <i>(Please note that side event organisers can use the registration through ICRI 2022 website)</i>	
Website of the main organiser*:	
Event website:	
Social media used to promote the event by the organiser (Twitter, LinkedIn, Facebook):	
Research infrastructure(s) involved*: <i>Name RI(s) which participate in the organisation of the event and/or are related to the proposed topic.</i>	
Is this event to be organised within a project/grant implemented at your institution? <i>If yes, please specify.</i>	

Event abstract (1500 characters maximum)*:	
Agenda (a draft agenda) and speaker line up*:	
If you have a suggestion for an interesting speaker for the main ICRI programme, or know someone from the world of Research Infrastructures interested in giving a lecture for students/citizens of Brno within the Citizen Programme of the conference, you can write your suggestions here.	
Further notes/comments:	

Please fill in the following part only if you plan to organise a side event in Brno.

Side events only:	
I want to use the help of the Local Organising Team (event production company):	YES/NO
Catering* <i>If yes,:</i> Specify your requirements here: <i>Details will be agreed on later.</i>	YES/NO
Required technology/equipment (projector, flipchart, microphones, etc.):	
Further requirements/notes/comments:	

Satellite and side events will be promoted on the ICRI 2022 website and social media based on the information submitted by the satellite or side event organisers. The following information will be published on the ICRI 2022 website: name of the contact person, e-mail, institution, event title, time, venue, event abstract, link to the organiser's website/programme of the event.

The applicants' personal data are treated in accordance with the provisions described in ICRI 2022 Privacy policy (plus link).